**MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL**

1050 Westminster St., Fitchburg, MA 01420 (978) 345-9200

**Subcommittee Meeting Notes**

**April 11, 2024, Culinary Conference Room**

**Policy Subcommittee Members:** Chair Diane Swenson (Ashburnham); Sara Dilg (Royalston); Barbara Reynolds (Lunenburg); Jeffrey Raymond (Athol); and Tammy Lajoie (Liaison).

**Attendance:** Sara Dilg, Whitney Marshall, Diane Swenson, Tammy Crocker. Absent: Barbara Reynolds, and Jeff Raymond.

**Minutes:** Motion to approve minutes for 1/25/24 made by Whitney, seconded by Sara. Sara and Diane voted yes; Whitney abstained.

Unofficial meeting notes from a 2/15/24 were reviewed and will be incorporated in historical documents for the subcommittee.

**Legal Update**: None

**Section H – Negotiations – policies were reviewed.**

Motion: Policies HA, HB and HF policies will be submitted for first reading at the May School Committee meeting and policies HH, HMA, HN, HBA, and HC will be deleted. Motion by Whitney, second by Sara. Unanimous.

Note: Policy HA is a new one and recommended by MASC for inclusion. Policies HH, HMA, HA, HBA, and HC are no longer needed as they are incorporated in contracts and/or MGL.

Policy ADF – Wellness will be reviewed during 2024- 2025. Tammy and the Cafeteria Manager are taking online courses as required by the State. Upon completion the policy will be updated to accommodate requirements.

Policy ADDA – CORI policies are still under review and will be discussed at the next meeting.

The updated spreadsheet was briefly discussed with the intent to have members review and determine sections/policies for next school year.

**Next meeting:**  At this time, no meeting is scheduled and will be called if needed. Summary of policies reviewed for the school year 2023-2024 will be presented to the School Committee.

Respectfully Submitted,

*Diane Swenson*

Diane Swenson, Chair